



PATTON

J u n i o r H i g h S c h o o l

1 Patton Circle
Fort Leavenworth, Kansas 66027-1251
913.651.7371
Patton.usd207.org

Minutes: Site Council Meeting - August 14th, 2019

- **Welcome/Call to Order 6:00**
 - **Introductions**

- **New Business**
 - Review By-Laws – highlights below
 - pointed out data room in 103, grade level assessment scores and discipline goals along with KESA goals – Relevance and Relationships (each student will have a leadership notebook)
 - will review school budget when it gets approved
 - requires CTO, voting, officers and council members (went over responsibilities/terms of each)
 - meeting criteria; location, dates, times, changes in those
 - annual report - will go over in September
 - a council member will report to the School Board over what the council did in the last year
 - Motion to approve by Laura Draves, seconded by Libby, all in favor to carry the motion
 - Purpose & Intent of Site Council vs. Parents At Work for Students (PAWS)
 -
 - Avenues of Communication
 - In past years, things were over-communicated. Communication is done by Newsletter and progress reports distributed by Skyward through e-mail as well as parents subscribing to teacher calendars.
 - Synopsis of 2018-19 Annual Report
 - Carried over to next meeting
 - Officers – Election/Appointment
 - President – Laura Draves (motion by Kerum Steele, seconded by everyone, all in favor, motion is carried)
 - Vice-President -
 - Secretary – Kerum Steele (motion by Laura Draves, seconded by Jen Heronema, all in favor and carried)
 - Meeting Day/Time – Third Wednesday at 5:30 (Kerum Steele motioned, Megan Byrd seconded, all in favor and carried)

- **Emergency Drill Discussion/Requirements**
 - 4 Fire Drills
 - 2 Tornado Drills (Sept and Mar)
 - 3 Intruder Drills
 - What do these look like?
 - Incorporating police and fire department with drills to help give guidance and improve response.
 - Locking doors, continuing learning, and crisis team checks doors, scan lockdown key card, gates close and exterior doors lock



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Junior High School

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- Communicate these drills to parents when they are done.
- Several door locks are being discussed school and district wide
- ALICE – Middle School barricading doors

Future Dates of Importance

- August 12
 - PJH Orientation: Bus transportation provided (Schedule Attached)
 - All 7th Grade Students - 7:45 am – 9:45 am
 - All 8th and 9th Grade Students - 9:45 am – 11:30 am
- August 12
 - Freshmen (9th Grade) Mandatory Student and Parent Meeting – 6:00 pm
- August 13
 - First Day of School
- August 14
 - SITE Council and P.A.W.S. Meetings – 6:00 pm
- August 19
 - First Day of practice
 - Sports Parents Meeting
- August 22 and 23
 - Parent-Teacher Conferences – “Parents Tell us Your Student's Story.”
 - Aug. 22 3:15 pm – 7:00 pm
 - Aug. 23 8:00 am – 12:00 pm
- August 27 - “Know Your School Night” @ Patton Jr. High 5:30 PM
- September 16
 - School Picture Re-Take Day
 - All Day
 - Sports and Activities Pictures
 - Begin at 2:30 pm
- Questions/Additional Items
 - Sub for Megan Byrd to get to Patton for pictures
 - 66 Freshmen
 - Check into how to secure Freshmen Chromebooks at LVHS
 - Work order for hooks in the PE hallway to prevent damages to tech
 - Schedules are going well. Reminders are being given at lunch about where they are supposed to be. Buses are held for 7 minutes before they leave (10 minutes the last couple of days). Biggest challenge is lockers at the moment.
 - Schedule changes (ie electives) are accepted until Friday at 3pm, with parent note/e-mail to Mr. Wiebe.
 - Lunches – split lunches for students with the 5th period alternating class
 - Students are allowed to have a single-size snack (no nuts); 6th, 7th or 8th period since lunches are so early.
 - Clear plastic bottles filled with water only
- Adjournment
 - 6:50pm

Parents At Work for Students (PAWS) Meeting



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August 14th, 2019

- **Welcome/Call to Order**
 - **Committee Chairs --**
 - **Other Committee Chairs**
 - **Concessions/volunteer coordinator**
 - **Teacher appreciation (May)**
 - **Spirit wear – taken over by the school with Nill Brothers who sorts and packages the orders before it is delivered**
- **New Business**
 - Concessions calendar – Signup genius
 - Parent/Teacher Conference Teacher Lunch planning (Aug 22 and Oct 18th)
 - Signup Genius
 - Grant requests – ALL approved
 - Xylophone
 - Shuffleboard
 - Air hockey table
 - Papa John's fundraisers will be on the calendar soon
- **Questions/Additional items**
- **Adjournment 7:09**

Next Meeting September 18 at 5:30pm